



Welcome Packet for EMS Students/Providers

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Affiliated with
 University of Colorado
Anschutz Medical Campus

Welcome to Children's Hospital Colorado

Perched at one mile above sea level sits a hospital with a calling. Founded in 1908 in Denver, Colorado, Children's Hospital Colorado set out to be a leader in providing the best healthcare outcomes for children. That calling has made us one of the top ten children's hospitals in the nation, and, more importantly, a place parents have come to trust.

As a private, not-for-profit pediatric healthcare network, Children's Hospital Colorado is 100-percent dedicated to caring for kids of all ages and stages of growth. That dedication is evident in over 3000 thousand pediatric specialists and more than 8,000 full-time employees.

From medical breakthroughs to late-night fevers, Children's Hospital Colorado provides complete pediatric care at its two pediatric trauma designated hospitals at the Anschutz campus in Aurora, CO and Colorado Springs, CO. We also serve children and their families through a network that includes two community hospital locations, community-based after-hours care sites, specialty care centers and more than 400 outreach clinics held in multiple states every year.

It's not just *what* we treat, it's also *how*.

There are certain things parents expect from a hospital focused on children. Treating children "*less*" is not one of them. But it's something we're extremely proud of.

At Children's Hospital Colorado, all we see is children. We're experienced and forward-thinking when it comes to the latest methods for diagnosis and treatment. This translates into *less* invasive treatment, *less* time and *less* stress on you and your children.

We credit the medical pioneers you'll find at Children's Hospital Colorado, who believe in less invasive approaches to treating children and getting them back where they want to be—home.

Important Information for EMS Students

Children's Hospital Colorado (CHCO) is a welcoming and inspiring teaching environment and embraces EMS students with a caring and professional attitude. We are confident that you will meet both personal and clinical objectives during this clinical experience. Clinical objectives for the basic pediatric rotation include, (1) experiencing assessments, skills, and planning care for pediatric patients, (2) understanding pathophysiology of pediatric diseases, and (3) providing family-centered care for patients of varying developmental ages.

Clinical Shift Times

Currently there is one clinical shift available in our Emergency Department on the Anschutz campus and one in Colorado Springs: 11:00am-7:00pm, 7 days per week. Unfortunately, shift times cannot be altered, as they are based on tech and nurse schedules as well as historical patient volumes.

Please arrive on time and check in with the security desk at the main ED entrance. Let them know you are here for a clinical rotation in the ED and ask to speak to the Charge Nurse. After you are screened by our security team, they will escort you back to the Charge Nurse. He/she will introduce you to your preceptor. If you cannot make your scheduled shift, please contact your school's clinical coordinator. They will have to reschedule your shift using our shared scheduling calendar.

Items to Bring

- Students MUST bring a stethoscope!
- You must have your school/work identification badge
- Money for meals/beverages
- Trauma shears and a penlight are helpful but not mandatory

Food/Beverages

Children's Hospital Colorado has food and beverages available in our cafeteria 24 hours a day, 7 days a week. Our cafeteria food is quite good; however you are also welcome to bring your own meal and store it in the ED Staff Lounge refrigerator. A microwave is available.

There are complimentary coffee machines and juices available in the Emergency Department and our EMS lounges.

Dress Code for Clinical Students

Employees of Children's Hospital Colorado must adhere to a strict dress code, and **these requirements are expected of all EMT and paramedic students/providers**, as well.

Children's Hospital Colorado GUIDELINES

The following guidelines are intended to assist staff members and students in meeting Children's Hospital Colorado standards. Guidelines follow business casual dress, with the primary focus on clean, neat and professional appearance. Attire should be appropriate for departmental business needs. Departments may establish additional dress code standards and procedures based on specific needs.

Identification

Identification/name badges must always be worn and visible. **EMT students/providers must wear their school or work badges.**

Clothing

Professional appearance is important. All clothing must be clean, unwrinkled, and in good repair. No blue jeans, shorts, or flip flops are allowed. Undergarments must not be visible. Face and body piercings cannot interfere with personal protective equipment and any jewelry worn needs to be appropriate for the clinical setting. Tattoos must be covered if feature obscene or inappropriate images. Nails must be natural, clean, and no longer than 1/4" past fingertip; nail polish and artificial nails are prohibited.

Shoes

Shoes must be clean and in good repair with a height and style demonstrating safety in the work environment. No open-toed shoes or flip-flops.

Hair

Hair must be clean and well groomed. Long hair must be contained so as not to drape or fall into the work area. Moustaches and beards must be groomed and clean.

Daily Health Self-Screening:

All student learners will abide by expectations commensurate with CHCO team members. This includes wearing hospital-issued personal protective equipment (PPE) as per current practice in the clinical setting and not coming to the clinical setting if ill.

Today, I am feeling well and am not experiencing any of the following:

- Cold/Cough/Runny Nose
- Fever
- Sore Throat
- Vomiting/Diarrhea
- Rash

Nor have I been exposed to:

- Chicken Pox
- Measles/Mumps
- Conjunctivitis (eye infection)
- Tuberculosis
- SARS-CoV-2 (COVID-19)

If you are not feeling well or have been exposed to the communicable diseases listed above, call your schools clinical coordinator for next steps, and do not attend your clinical until cleared by your school.

Infection Control:

- Handwashing: To stop the spread of infection, everyone must wash their hands for 2 minutes upon arriving at CHCO and prior to any patient contact.
- Isolation Patients: Patients are sometimes kept in rooms where isolation procedures must be followed. If you are visiting in an area that uses isolation rooms, check with the nursing station for assistance to show you isolation signs and procedures.
- Standard Precautions: Gloves must be worn when any exposure to blood, body fluid, or other particularly infectious material is anticipated.

Patient Representatives and your interactions with patients:

- If a patient or his/her family has a problem or concern about the CHCO experience, please direct them to the Patient Relations Department at 720-777-1010.
- Donations – Do not give or accept any in-kind or cash donations to or from a patient or his/her family.
- Gifts – Do not give or accept gifts from a patient or his/her family.
- Advice – Do not advise patients on their medical treatment outside the scope of your learner role.

- NPO (Nothing Placed Orally) – Do not give a patient anything to eat or drink without checking with staff first.
- Equipment – Do not touch, connect, disconnect, or tamper with a patient's tubes, IVs, or other equipment. Bed/crib rails must be raised and secured at all times.
- Latex balloons – In order to protect our patients, the use of latex balloons is strictly prohibited at CHCO.
- Cell phones – You may use your cell phone in public areas only.
- Photos – Do not take any photos or videos of patients.

Politics and Religion – Do not engage in political discussions. We are a non-sectarian institution; do not promote your religious beliefs.

Social Media - Do not engage in any social media activity that violates CHCO policy or applicable state, federal, or international laws or regulations to include:

- Posts that include discriminatory remarks, harassment, threats of violence, or similar inappropriate unlawful, or grossly inequitable conduct, and/or are intended to bully, disparage, threaten or harm the reputation or brand of CHCO or any individuals.
- Posts that could contribute to a hostile work environment on the basis of race, sex, gender, disability, religion, or any other status protected by law. CHCO's policies include appropriate methods for dealing with conflict, criticism, and complaints.
- Using a CHCO email address to register on social media for personal reasons. If you're a CHCO Party using a professional networking site such as LinkedIn, it is generally ok to use your CHCO email.
- Responding on behalf of CHCO without prior authorization from Marketing and Communications.
- Sharing confidential information, as defined in the Confidentiality policy. It is generally expected by CHCO that all CHCO team members always use their best judgment.
- Posts that include any references to patient information, "my patient," or any other protected health information.

Safety/Security:

- Should you become suspicious of a person's behavior, contact Security (numbers below).
- Contact Security (numbers below) any time of the day or night if you would like an escort.
- Keep your valuables locked in a secure location.
- Incidents – If you have an accident resulting in physical injury or if anything happens that shouldn't happen during your experience at CHCO, check with staff to see if an Incident Report needs to be filed.

SECURITY PHONE NUMBERS BY LOCATION:

- CHCO Anschutz Medical Campus Security – (720) 777-6301
- CHCO Colorado Springs Hospital Security – (719) 305-6301

Directions and Parking for Children's Hospital Colorado**Children's Hospital Colorado Anschutz Campus:**

13123 East 16th Avenue, Aurora, CO 80045

Children's Hospital Colorado – Colorado Springs:

4090 Briargate Parkway, Colorado Springs, CO 80920

At both hospital locations you are welcome to park in the Emergency Department Family and Visitors parking lots.

Thank You!

Thanks for choosing to gain important and valuable pediatric clinical experience at Children's Hospital Colorado. As the regions only American College of Surgeons certified Level 1 Trauma Center for pediatrics, you will have the opportunity to learn from the best and to see a wide range of pediatric patients. We look forward to making your time with us interesting and productive. If for any reason you have any questions or concerns that cannot be answered by your school's clinical coordinator, please feel free to call me at any time.

We hope you have a wonderful clinical experience at Children's Hospital Colorado. Please feel free to contact us at any time if you have any questions or need anything related to your clinical. Remember...." *It's for the kids!*"

A handwritten signature in black ink, appearing to read "Jason Kotas", with a long horizontal flourish extending to the right.

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