



APEAL_____

Appeal for Financial Aid Eligibility
Qualitative and Quantitative Measurements

Cumulative GPA below 2.0 and/or cumulative completion rate below 67% or withdrew or failed all courses your previous semester AND
Maximum Time Frame (you have attempted more than 150% of what is required for your program)

***An electronic version of this appeal can be found at <https://pikespeak.edu/appeal>**

STUDENT S#

STUDENT NAME

1. Log into your PPCC Online portal at <https://ppcc.desire2learn.com> and select the "Understanding Your Financial Aid Eligibility" link under your courses. Follow the instructions to complete the module and quiz. **You must complete the module with 100% in order for your appeal to be approved.** Once completed, print out the completion certificate it provides you and attach it to this appeal.
2. Type a statement explaining, in detail, the extenuating circumstances that prevented you from meeting the qualitative measurement requirement or quantitative measurement requirement (or both.) We want to know:
 - What happened in all previous unsuccessful semester(s)?
 - Are your previous issues now resolved?
 - What is your plan to ensure you are successful from this point forward?
 - Why have you attempted so many credits, but have not yet completed your degree or certificate?
 - What are your educational goals and intentions?
3. Indicate the # of credits you plan to enroll in the next time you enroll for courses_____
- Indicate the semester for which you are appealing to re-instate your financial aid - **your next enrollment period** (CIRCLE ONE)

FALL (August – December)	SPRING (January – May)	SUMMER (May – August)
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4. Print out and attach a copy of Degree Check: <https://my.pikespeak.edu>

Hit the print icon on the top right of Degree Check. Make sure "letter - portrait (8.5 x 11 in)" is selected. Then "open in pdf". Then print once the pdf file opens.

Please review the courses that are required for you to graduate and determine how many more **credits** (not courses) are required for you to complete your degree/certificate. Modifications and substitutions **MUST** be approved first by your faculty advisor if you wish to include them in your plan. If you have any questions regarding your plan, we encourage you to meet with either your faculty advisor or the Advising and Testing Office.

Total # of REQUIRED credits LEFT for you to complete your degree/certificate at PPCC: _____
5. Attach the D2L Completion Certificate, Degree Check, typed statement, and official supporting documentation of extenuating circumstances to this form and turn in the packet to an Enrollment Services office or scan and email to financialaid@pikespeak.edu. **Incomplete appeals will be denied.** Examples of acceptable "official" supporting documentation:
 - [Medical Documentation Form](#) (please use this form and do not send your confidential medical records)
 - Death certificates
 - Court documents / police records
 - Police records
 - Counselor statements on official letterhead or Notarized 3rd-party statements

Deadline to appeal is **5 business days before the published census (drop) date**. Appeals submitted without documentation or missing proper signatures will be denied. You will be notified via your PPSC-assigned email account as to the outcome of your appeal. If your appeal is granted, your applicable aid will be reinstated. If your appeal is denied, your aid will be canceled. Other conditions may apply to your approved or denied appeal.