



Human Resource Services

**PIKES PEAK STATE COLLEGE**

We have received your request to verify employment and/or income for a Pikes Peak State College employee or prior employee.

Our organization selected The Work Number<sup>®</sup> to provide automated income and employment verifications. The Work Number reduces our liability risk from providing erroneous or unauthorized information, and our employees receive the benefit of rapid verification completion 24 hours a day, 7 days a week.

*Please follow the instructions below to complete the verification:*

### How to Use The Work Number

#### **For Commercial Verifications** (mortgage lenders, pre-employment, property leasing, credit cards, etc.)

Please visit [www.theworknumber.com](http://www.theworknumber.com) and select "I'm a Verifier."

Provide the following:

Employer Name or Code: Pikes Peak State College

Employer Code is **19242**

Employee's Social Security Number

#### **For Social Services Verifications\*** (including Medicaid, SSI/SSDI, SNAP, TANF, Child Support, Public Housing, etc.)

##### *\*Available to qualifying assistance agencies only*

Please visit [www.theworknumber.com](http://www.theworknumber.com) and select "I'm a Verifier."

Provide the following:

Employer Name or Code: Pikes Peak State College

Employer Code is **19242**

Employee's Social Security Number

### Additional Information

The Work Number is the leading resource for income and employment verification services nationwide. It provides verifiers with an instant, automated solution for verification of employment, income, and identity based on payroll records contributed directly from thousands of employers.

Before using The Work Number, all verifier organizations must successfully pass a credentialing process, which validates legitimacy and permissible purpose in compliance with the Fair Credit Reporting Act (FCRA). Over 200,000 credentialed verifiers rely on The Work Number to securely deliver fraud-proof information that eliminates reliance on applicant-provided data and helps increase regulatory and internal compliance while adding to operational consistency and efficiency.

In addition to permissible purposes, The Work Number also requires that verifiers have documented consent of the employee-consumer to access income information. Consent is generally established via a signed acknowledgment at the point of application for a loan or service. The Work Number fulfillment process is purpose-built for completing verifications and securely delivering critical decisioning data with unparalleled speed and efficiency.

To learn more about The Work Number, please visit [www.theworknumber.com](http://www.theworknumber.com)

#### Human Resource Services

p. 719.502.2600 | f. 719.502.2601

#### Centennial Campus

5675 South Academy Blvd | Colorado Springs, CO 80906 | Room B200 | Box C-4