

Subject: Employee Benefit

We are pleased to announce that Pikes Peak State College (PPSC) now uses The Work Number® to <u>provide</u> automated employment and income verifications for our employees.

The Work Number is a fast and secure way to provide proof of your employment or income—necessary for many of today's life events, including obtaining credit, financing a home or automobile, obtaining a housing lease, or securing government benefits or services. The Work Number simplifies the verification process and accelerates qualifying decisions through an online system available to verifiers 24 hours a day, 7 days a week. You can easily create a single-use Salary Key to provide verifiers as consent to access your income information.

Hundreds of thousands of credentialed verifiers rely on The Work Number for rapid access to information critical to their decision process, and thousands of employers nationwide have entrusted The Work Number to provide this vital service on behalf of their employees.

Additionally, as a PPCC employee, you can access one (1) free Employment Data Report (EDR) each year through www.theworknumber.com. The EDR provides complete historical employment and income information and a listing of verifier requests for the past two years.

For additional information about The Work Number, creating a salary key, or accessing your Employment Data Report, please visit https://employees.theworknumber.com/. When logging in to The Work Number for the first time you will use the following default log-in information.

Default ID: Your Employee **SNumber**

Default PIN Scheme: YYYY (the 4-digit year of your Current Hire date at PPSC.)

You can find your current hire date through the portal (see screenshots below)

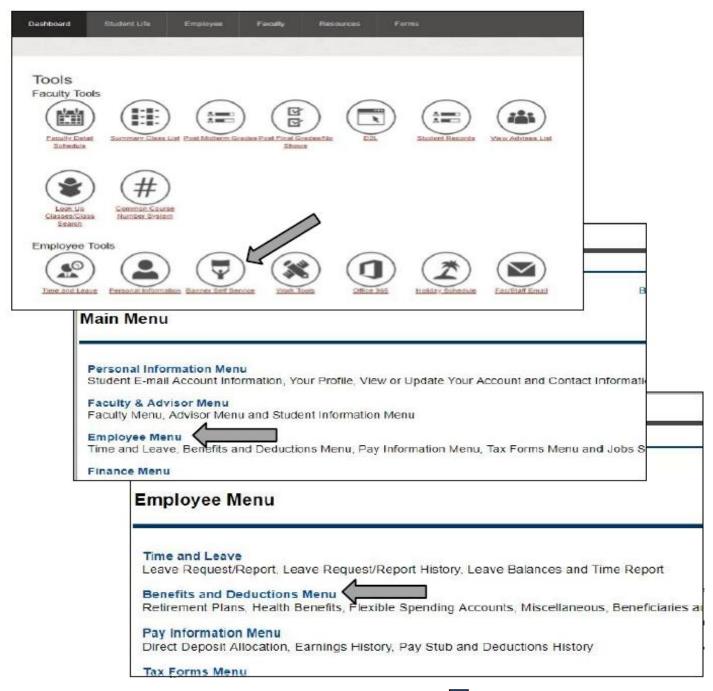
Contact Human Resource Services at 502-2600 if you have questions.





Human Resource Services

PIKES PEAK STATE COLLEGE







Human Resource Services

PIKES PEAK STATE COLLEGE

