

Case # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5675 S. Academy Blvd., Colorado Springs, CO 80906 Phone: 719-502-2900



[ ]  **Complaint /** [ ]  **Commendation**

Instructions:

* If you would like to file a complaint against or praise a PPSC Police Department employee, please complete this form in its entirety.
* You can submit this form by emailing it to police@ppcc.edu or dropping it off at any Police Department office (ensure that it is marked ATTN: Detective Corporal).
* You can make a complaint/commendation in person by contacting the Detective Corporal at 719-368-1187 and making arrangements to meet with them. If they do not answer, please leave your name and a phone number where they can contact you back.

Name:  Date of Birth:

Street Address:

City:  State:  Zip:  Phone:

**Information about the incident:**

Date:  Time:  Location:

**Narrative**: *Briefly describe what happened (attach additional sheets if necessary)*:

**Name of Campus Police employee** involved if known or description:

**Witnesses**

Name:  Phone:

Name:  Phone:

Name:  Phone:

Name:  Phone:

**Resolution you are seeking**:

**Signature** *(a typed name is the same as signing)*:

By signing this form, I acknowledge that all the information provided is truthful and accurate. I understand that if the information I provided is found to be untruthful, I can be charged with false reporting.