



**Pikes Peak State College (PPSC) Educational Procedure**

**EP-155 – Request for Faculty Rank**

**Originated:**

January 1, 1994

**Revised:**

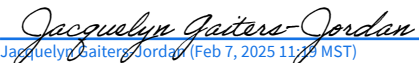
December 2024  
November 2016  
January 2016  
July 1997

**References:**

[PPSC Faculty Rank Request Form](#)  
[CCCS Board Policies & System Procedures](#): BP 3-10 Administration of Personnel

**Approved By:**

Jacquelyn Gaiters-Jordan  
Vice President of Instructional Services, Pikes Peak State College

  
Jacquelyn Gaiters-Jordan (Feb 7, 2025 11:23 MST)  
Signature

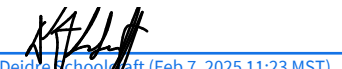
02/07/2025  
Date

Joseph Miller  
Faculty Senate President, Pikes Peak State College

  
Signature

02/07/2025  
Date

Deidre Schoolcraft  
EP Committee Chair, Pikes Peak State College

  
Deidre Schoolcraft (Feb 7, 2025 11:23 MST)  
Signature

02/07/2025  
Date

**I. Purpose:**

The purpose is to inform faculty of the ranks that are assigned based on education and years of service.

**II. Scope:**

Applies only to regular faculty. The terms “regular” and “faculty member” are defined in the State Board for Community Colleges and Occupational Education Policies (SBCCOE). Nothing in this system of faculty rankings shall conflict with the policies of SBCCOE or of the System President’s Procedures.

**III. Procedure:**

There is no relationship between compensation and academic rank. Participation for faculty rank is voluntary and dependent on faculty initiation. “Years of Service” is defined as the number of years of employment on a full-time basis in any accredited higher education institution. The three Ranks and requirements are:

- **Assistant professor faculty rank:** All regular full-time faculty who do not meet the requirements for associate professor faculty rank or professor faculty rank.
- **Associate professor faculty rank:** Master’s degree plus 10 years of service or doctorate degree plus 3 years of service.
- **Professor faculty rank:** Master’s degree plus 15 years of service or doctorate degree plus 7 years of service.

**APPLICATION:**

- Faculty desiring a title change must apply using the *PPSC Faculty Rank Request Form* found on the myPikesPeak portal.
- The executive dean will ensure and verify accuracy of information given on application and forward a recommendation to the VPIS (Vice President for Instructional Services).
- After approval from the VPIS, the appropriate faculty rank will be held in the Human Resource Services (HRS) office of personnel records.
- Applicant will be notified of application’s final results by HRS.












# EP 155 Faculty Rank 2.7.2025

Final Audit Report

2025-02-07

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