



Campus Pathway Partnership Agreements

These agreements establish shared expectations among Pikes Peak State College, partner high schools, and instructors to support instructional quality, operational consistency, compliance with applicable standards, and a positive student learning experience. Ongoing participation in PPSC Campus Pathways is contingent upon alignment with these expectations.

Campus Pathways Host School Agreement (All Instructional Models)	ENROLLMENT & SCHEDULING	The school agrees to follow established enrollment procedures and adhere to all published deadlines, including registration, drop, and withdrawal timelines.	
		The school agrees not to exceed approved course capacity.	
	INSTRUCTIONAL INTEGRITY & CURRICULUM	The school agrees to support the delivery of 100% of approved course content and to uphold PPSC's policies on Academic Freedom .	
	TECHNOLOGY, ACCESS & FACILITIES	The school agrees to support the use of required course materials, including textbooks, Inclusive Access, and Open Educational Resources (OER), as designated by the Department Chair.	
		The school agrees to provide reliable Wi-Fi and access to required web-based instructional content.	
STAFFING, TRAINING & EVALUATION	The school agrees to provide appropriate instructional space and facilities aligned with course needs.		
	The school agrees to support instructor participation in required off-site trainings or meetings (not to exceed two per semester), including providing coverage when applicable.		
Visiting Instructor Addendum (School Responsibilities)	COMMUNICATION & COMPLIANCE	The school agrees to support instructor evaluation conducted by the PPSC Department Chair upon request.	
		The school agrees to provide a professional working environment free from discrimination or exclusion based on lawful personal appearance or expression of a visiting instructor, including tattoos, piercings, or other non-safety-related characteristics, provided such appearance does not interfere with instructional duties, student safety, or applicable district policies.	
		The school agrees to designate a primary staff member responsible for communication related to scheduling changes, closures, assemblies, and other operational updates affecting instruction.	
	TECHNOLOGY, ACCESS & FACILITIES	The school agrees to provide visiting instructors with access to necessary instructional equipment, including a networked computer, projector, SMART Board (if applicable), and copy services.	
		The school agrees to provide required system logins, keys, and badge access.	
	FINANCIAL & LOGISTICAL RESPONSIBILITIES	The school agrees to reimburse costs associated with fingerprinting and background checks for visiting instructors.	
		The school agrees to compensate visiting instructors at the approved tiered instructional rate.	
The school agrees to provide inconvenience pay when applicable.			
	The school agrees to compensate additional instructional days beyond approved contact hours when requested.		
Instructor Agreements & Responsibilities	INSTRUCTIONAL INTEGRITY & CURRICULUM	The instructor agrees to deliver 100% of approved course content including assessment measures.	
		The instructor agrees to utilize required course materials, including textbooks, Inclusive Access, and OER, as designated by the Department Chair.	
	COMMUNICATION & COMPLIANCE	The instructor agrees to use the assigned Pikes Peak State College email address for correspondence with students.	
		The instructor agrees to maintain the privacy of student concurrent records as covered by the Family Educational Rights and Privacy Act.	
		High School Site-based Instructors	Visiting Instructors
		The instructor agrees to use D2L for syllabus access, attendance tracking, assignments, gradebook and final grade submission.	The visiting instructor agrees to comply with the applicable school district's Code of Conduct and attend any school trainings/meetings as directed.
		The visiting instructor will comply with school districts requests for attendance tracking within the Student Management System.	
STAFFING, TRAINING & EVALUATION	The instructor agrees to attend required training or professional development as determined by the Department Chair (not to exceed two per semester).		
	The instructor agrees to participate in instructor evaluation conducted by the PPSC Department Chair upon request.		