

Business Tested / Experience Rubric

An instructor who does not meet the institution's minimum requirements for a post-secondary credential may be deemed qualified to teach at a minimum specific introduction courses within the discipline area, if they can provide documentation of previous successful teaching or experiences to demonstrate justification with a minimum of 6 points from the rubric below.

Tested Experience	0	1	2	3
Post-secondary teaching experience (may include courses taught in a high school environment)	None — Must participate in training by the Department Chair	1–3 years	4–6 years	6+ years
Graduate coursework with a strong discipline, as determined by the Executive Dean or Associate Dean	None	9 or more graduate credit hours		
Professional Tutoring Experience in the requested or related discipline as determined by the Executive Dean or Associate Dean	Fewer than 1 year	1–3 years	4–6 years	More than 6 years
Promoting Advancement and Growth of Educators (PAGE) Participation	No participation	Tier 1 or 2	Tier 3	Tier 4
Presentations given at PPSC PDW or other CETL events, or discipline conferences	None	1 Presentation	2–3 Presentations	More than 3 Presentations
Scholarly publications in the discipline field (publications must be peer reviewed and issued by a recognized press or publishing house)	None	1–2 Scholarly publications	3–4 Scholarly publications	5+ Scholarly publications
Experience with developing or assessing college level curriculum	None	1 Course	2–3 Courses	More than 3 courses
Committee/task force service (or other service deemed similar by Executive Dean or Associate Dean to Pikes Peak State College, Colorado Community College System, Colorado Department of Higher Education, or any other entity related to the advancement of higher education)	None	1 Committee/Task force served on	2–3 Committees/Task forces served on	More than 3 Committees/Task forces served on
Documented completion of training offered externally, related to the discipline, within the last two years. (Quantification of this criteria is at the discretion of the Executive Dean Division or Associate Dean	Fewer than 3 hours training	3–6 Hours training	7–12 Hours training	More than 12 hours training
Attendance at discipline-related conferences within the last two years)	None	1 Conference attended	2 Conferences attended	More than 3 conferences attended
Professional teaching honors and awards	None	1+ Local/regional awards	2+ Local/regional awards or 1+ national awards	4+ Local/regional awards
Related industry experience within the past five years	None	Basic understanding	Moderate experience	Extensive experience with AI integration in instruction
Industry training experience within the past five years in the related discipline area.	1–3 years	4 years	5–6 years	More than 6 years
Current professional industry related certifications	None	1 Certification	2 Certifications	3 or more certifications

