

Registering for Courses through Navigate

1. Log in to through the myPPCC portal (my.ppcc.edu) using your student number including the capital S.
 - First time login password is StudentMMDDYYYY (the word 'Student', followed by your date of birth).
 - Returning Login: Password you created. Forgot your Password? Follow prompts to create a new password.

PIKES PEAK COMMUNITY COLLEGE

NAVIGATE Explore Planner

Student Tools

Home

To-Dos and Events

Appointments

Study Buddies

Resources

Messages

Holds

Class Schedule

Settings

WE'RE BACK IN PERSON
This Fall.

Hey Jenilee,
Looks like you have something to do today.

Thu, Jul 22 Refresh + Add Reminder

You have 3 important to-dos for today
Check them out View Details

2. Review your important to-dos for today. Click on **View Details**.
3. Each semester you must “Accept Payment Agreement” in order to register.
 - a. Students under 18 yrs old must complete a paper payment agreement and submit to HSP@ppcc.edu
 - b. [Printable Payment Agreement](#)

TO-DO

Accept Payment Agreement before Fall 2020 Registration!
MON, MAR 16 TO THU, DEC 31

In order to register you must agree to our payment agreement. Please click below to read the payment agreement and to agree.

Accept Payment Agreement

It is important to review other tasks on your path to successfully complete the enrollment process and to start the semester off right! Financial Aid to-dos will not apply to concurrent enrollment students.

4. Once you accept the terms of payment, click on **Planner** at the top of the screen.
 - a. Your program of study will be listed below "My Planner". If this is incorrect, you can complete a [Change of Major](#) form.
5. If you are on a specific program of study, your recommended courses will appear on the left-side of the screen. If you are not, or you need to change your major, you can manually search for courses using the Search icon on the left.

Recommended Courses

Drag or add courses through the course menu to plan them on your terms.

Program Template Courses

BUS217 Business Communications	Completed	View Details >
ENV110 Natural Disasters: SC2	Enrolled	View Details >
ESA300 Ldshp for Emerg Executives	Completed	View Details >
ESA305 Crisis Communic & Publ Relat	Completed	View Details >
MAT135 Intro to Statistics: MA1	Completed	View Details >
ESA310 Emgcy Publ Info & Media Training		View Details >
ESA315 Elements of Emerg Ser Admin		View Details >

Search Options


NAVIGATE

My Planner


Undecided


Search


Search


Course Number 

AAA109

Subject 




Choose subject(s) 


Credits 

Search by Keyword 

Enter a keyword or phrase

1 results found

Course Number 	Title 	Credits 	Actions	Plan Actions
AAA109	Advanced Academic Achievement	3	Details	Add to Term

Pick a Term 

Select a term for AAA109


Summer 2021

Fall 2021


My Academic Plan

Show Completed Terms

Current and Upcoming Terms

 Summer 2021

Term Status: Registration Open

 Fall 2021

Term Status: Registration Open


6. If using the search option, look up classes by prefix and course number.
Ex: AAA109 - all caps with no spaces

7. Click **Add to Term** under *Plan Actions*. Then pick the term you'd like to take the course.


a. Add all courses you'd like to take for that specific term.


8. Once courses are planned, click on **View/Edit Schedule**

9. Click on **Sections** to view available days/times.

 Fall 2021

Term Status: Registration Open

Planned 

 AAA109 Advanced ... [View Details >](#)

3 Credits

My Planned Courses

AAA109 Advanced Academic Achievement

 Sections

10. You can edit your filters for specific courses types (in-person, Online, etc.). You can also filter by campus through the settings icon on the left.

a. PPCC CCCOnline and PPCC Online Campus are charged at the Online tuition rate

b. All on-campus courses, including virtual remote courses, are charged at the on-campus tuition rate

c. [Tuition & Fees Page](#)

AAA109 Advanced Academic Achievement

Section Times







 Edit Filters

Available (59)

Conflicting (8)

Full (1)

These times work with your preferences. Drag the desired time to the calendar.

PPCC CCCOnline (2)	
PPCC Centennial Campus (20)	
PPCC DownTown Studio C... (6)	
PPCC Fort Carson (3)	
PPCC Online Campus (8)	
PPCC Rampart Range Campus (20)	



Preferences

Set preferences here. Navigate will show you class times that work for you.

Where would you like to take classes?

Campuses

- PPCC CCCOnline
- PPCC Centennial Campus
- PPCC DownTown Studio Campus
- PPCC Fort Carson
- PPCC Healthcare Ed Simulation
- PPCC Miscellaneous Campus
- PPCC Online Campus
- PPCC Peterson Air Force Base
- PPCC Rampart Range Campus
- PPCC UC Health
- PPCC Virtual Campus

Co-Requisite, Linked or Paired Courses

Some classes are linked or paired with other classes. These courses are college-level courses paired with support courses, courses with linked clinicals, or learning communities. If you attempt to register for only one of the paired/linked courses, you will get a Requisite Error message.

Each course contains several indicators below the course dates.

- Accelerated Course - Course is completed at an accelerated timeline. These are usually late-start or bi-semester courses.
- Hybrid - Course will meet both in-person and online
- Live: Remote Only - Course will have live lectures on specific days/times, but not meet in-person
- Live: Remote or In Person - Course will have live lectures on specific days/times, but student can attend in-person if they choose
- No Textbook Cost - Course uses Open Educational Resources (OER) which do not require students to purchase a textbook and will be provided in the course D2L shell
- Requisite - Course is paired with another course that the student is required to take.

- To view the *requisite*, click on the three horizontal lines to the left of the course name. Then click *View Details*.

- The details' view will show which course is paired together.
- If you have tested college-level ready, you are not required to take courses paired with support courses. You will need to choose a different section that does not have a requisite.

ENG121 - CRN 22880 144 Seats

Aug 30th - Dec 11th 2021, 14 Weeks

Gt Intro Writing Guaranteed Transf... No Textbook Cost Online

Requisite

Check with instructor for times
TBD
PPCC CCCOnline | CCCOnline

ENG121 English Composition I:CO1

CRN 22729, 3 credits

Gt Intro Writing Guaranteed Transf... No Textbook Cost On Campus In Person Requisite

Add to Schedule 16 Seats

Meeting Times:

- Aug 30th - Dec 19th 2021, 16 Weeks
Tue 11:00 am - 12:15 pm
Vallee, Patrick
PPCC Centennial Campus | Aspen Building Room# 313
- Aug 30th - Dec 19th 2021, 16 Weeks
Thu 11:00 am - 12:15 pm
Vallee, Patrick
PPCC Centennial Campus | Aspen Building Room# 313

Section: 17A Notes: ENG 121-17A students must also register for the co-requisite course CCR 094-17A.

11. Once you select a course that meets your availability, click and drag the course to the calendar.

- If the course has a requisite, but you have not added it to your schedule, a yellow reminder box will appear under scheduled courses.
- You will need to either add the requisite to your schedule (if needed) or choose a different section

12. Once all courses are scheduled, click **Register**.

Scheduled Courses These courses are not yet registered.

ENG121 English Composition I:CO1 CRN 22729

Aug 30th - Dec 19th 2021, 16 Weeks 16 Seats

Gt Intro Writing Guaranteed Transf... No Textbook Cost On Campus In Person Requisite

Tue Thu 11:00 am - 12:15 pm

Vallee, Patrick
PPCC Centennial Campus | Aspen Building Room# 313
PPCC Centennial Campus | 5675 South Academy Blvd,
The last day to drop without penalty: Sep 14th 2021

Reminder: This course must be taken with 1 corequisite course.
This course has corequisite(s) that must be scheduled to register. View Corequisites

August 29 - September 04, 2021

Sun Mon Tue Wed Thu Fri Sat

6 am
7 am
8 am
9 am
10 am
11 am
12 pm
1 pm
2 pm
3 pm
4 pm
5 pm
6 pm

Morning

Afternoon

ENG121

ENG121

Pay Tuition Register (1)

If your registration is processed successfully, you will receive a confirmation note that you are registered!

Common Error Messages

If your registration was not processed successfully, the course will have an error message you can review.

- Prerequisite or Test Error – You have not met the prerequisite for the course either by placement testing or completing the previous course. Contact High School Programs to provide proof of prerequisite or to explore options. Course prerequisites can be found in the catalog. <https://catalog.pgcc.edu/>
- Instructor Signature Required – You must get a signature from the instructor and use a paper registration form.

Students may be dropped from courses if they do not attend the first day of class.

For long-term planning make an appointment with your Advisor through Navigate's Appointment link.

For students with an assigned Faculty Advisor, make appointments with them through their Department directly to learn more about your career field and program completion.