

- **Step 1: Contact HSP Office**
 - o Complete the PPSC application
 - <https://www.pikespeak.edu/apply>
 - Create an account and then complete the application for your intended term
 - Student ID number (S#) will be emailed within 24-48 hours
 - o Complete the Under 17 and Student Payment Agreement and submit to HSP@pikespeak.edu

- **Step 2: Schedule Your College Advising Appointment**
 - o Need help selecting college courses?
 - Navigate > Appointments > Schedule an Appointment
 - o Email unofficial test scores/transcripts/score reports to HSP@pikespeak.edu

- **Step 3: Register for Classes**
 - o On-Campus Courses or Online – Register via your PPSC Student Portal (<https://portal.pikespeak.edu/>)

- **Step 4: Visit Student Life – Student ID & Parking Pass**
 - o Student ID grants access to PPSC resources, fitness facilities and Mountain Metro
 - o Parking Pass is needed for the Downtown Studio Campus only
 - <https://www.pikespeak.edu/student-support/student-life>

- **Step 5: Purchase Your Textbooks**
 - o <https://ppsc.bncollege.com/>

- **Step 6: Attend a PPSC Orientation**
 - o Online Orientation - <https://orientation.pikespeak.edu/>

- **Step 7: Attend Class(es)**
 - o Students may be dropped if they do not attend the 1st day of class
 - o Online courses can be accessed through D2L - <https://mycourses.cccs.edu/>

- **Step 8: Pay Your Bill**
 - o Confirm your COF application at <https://cof.college-assist.org/Apply>
 - o Payments can be made via the PPSC student portal or at the Cashier's office