



APEAL \_\_\_\_

Appeal for Financial Aid Eligibility  
Qualitative Measurement

Cumulative GPA below 2.0 – cumulative completion rate below 67% - completely failed or withdrew from previous semester

\*an electronic version of this form is available at [www.pikespeak.edu/appeal](http://www.pikespeak.edu/appeal)

\_\_\_\_\_  
Student S#

\_\_\_\_\_  
Student Name

1. Log into your PPCC Online portal at [STUDENT PORTAL LOGIN](#) and select the “Understanding Your Financial Aid Eligibility” link under your courses. Follow the instructions to complete the required module and quiz. **You must complete the quiz with 100% in order for your appeal to be approved.** Once completed, print out the completion certificate it provides you and attach it to this appeal. \*\* It may take up to 3 business days to have access to the module & quiz.
2. Type a statement explaining, in detail, the extenuating circumstances that prevented you from meeting the qualitative measurement requirement.

We want to know:

- What happened in all previous unsuccessful semester(s)?
- How have these previous issues been resolved?
- What is your plan to ensure you are successful from this point forward?

3. Indicate the # of credits you plan to enroll in the next time you enroll for courses \_\_\_\_\_

4. CIRCLE the semester for which you are appealing to re-instate your financial aid - your next enrollment period

FALL (August – December)

SPRING (January – May)

SUMMER (May – August)

5. Attach the D2L Completion Certificate, typed statement, and official supporting documentation of extenuating circumstances to this form and turn in the packet to an Enrollment Services office or scan and email to [financialaid@pikespeak.edu](mailto:financialaid@pikespeak.edu). **Incomplete appeals will be denied.**

Examples of acceptable “official” supporting documentation:

[Medical Documentation Form](#) (please use this form and do not send your confidential medical records)

Court documents

Police records

Counselor statements notarized on official letterhead

Notarized 3<sup>rd</sup>-party statements

Death certificates

Deadline to appeal is 5 business days before the published census (drop) date. Appeals submitted without documentation or missing proper signatures will be denied. You will be notified via your school-assigned email account with the results of your appeal. If your appeal is granted, your applicable aid will be reinstated. If your appeal is denied, your aid will be canceled. Other conditions may apply to your approved or denied appeal.